



FLIGHT DISPATCH FORM

Date: _____ Emergency Procedure of the Day: _____

PIC Name: _____ License #: _____

Copilot/Passenger Name: _____ License #: _____

Flight Details			
Departure Time	Fight Time	ETA	Route/Destination

Weather and NOTAM			
Current WX	Forecast WX	Enroute WX	NOTAMs

Aircraft	
Aircraft being used:	
Fuel on board:	
Oil quantity:	
Air Time remaining before inspection:	
Weight/Balance within limits? Normal/Utility category	
Takeoff and landing distances sufficient?	
X-wind within limits?	
Runway surface acceptable?	

Weight and Balance		
	Weight	Moment
A/C Empty Weight		
Fuel		
Pilot and Pax		
Rear Pax		
Baggage Area #1		
Baggage Area #2		
Takeoff Weight		
Fuel Burn		
Landing Weight		

Takeoff and Landing Distances							
Temp	Airport Elev.	Wind (magnetic)	Headwind	X-wind	Pressure Altitude	Takeoff Distances	Landing Distances

After consideration of all of the above, I have decided my flight is a: **GO / NO GO**

PIC Signature: _____

Dispatcher Signature: _____